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CONFIDENTIAL

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Chief, Management Staff

Chief, Cas Staff (DD/S Area)

Support Branch, Security Support Division, Office of Security

1. The Director of Secu	wity requests approval of an administrative
determination to effect an in	sternal reorganization of the Support Brench,
ESD. (Tak 1.) The rement as	d proposed organizational and staffing
nathanne ann amount dad to Tab	B. Charte 1 and 2. Specifically, the change
the establishment of the	The initial 2001A
cept thereof provides for a	re division of responsibilities and the
realisement of operations on	a functional basis. (Tab C, Farts 1 and 2.)
Thue, the	will continue to discharge re-
anomathilities perturbage to	special inquiries, escort service, pro-
tentive emetady and the use of	Lechnical devices as investigative side
and the	will assume responsibilities rela-
time to	investigative ac-
Atmite and answertance support	t on correct special projects including
these which arise without the	the call of management.
fudge anyon ways are are en	MANATA OF TANADAME

Certain other advantages that should accrue under the revised structure are as follows:

a. Office of Chief

Facilitate control of operations and administration.

(1) Snable closer limiton and coordination with other

- (1) Smable closer limited and coordination with other components in regard to general support activities.
- (2) Improve control of investigative and support operations.
 - (3) Provide more effective supervision of personnel.
- (4) Retablish better security control in operating elements.

(5) Isarease efficiency gative and support skills.	in	the disting of investi-	6
		NO CHANGE in Class.	
		Class. CHANGED TO: TS S DDA Memo, 4 Apr 77	0

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- 2. The request requires to increase in T/o or ceiling. There is no increased cost factor to consider.
- 3. An examination of the workload data submitted for the new alement indicates a rising trend. The Chief, Support Branch states that a potential increase of 15 percent in production is feasible through specialization under the revised organizational framework. (Tab D.)
- 4. Essential job descriptions, four in all, are provided in
- 5. No eignificant emplifications or changes in functions and responsibilities are involved which affect the functions and responsibilities of other Agency components. In view of the above circumstances,
 approval of the request in recommended subject to position evaluation
 review by the Office of Personnel.



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ATTACHMENTS:

Tab A - Memo of Request

8 - Present and Proposed Organimational and Staffing Patterns

C - Punctional Statements

D - Forkland Data

E - Job Descriptions

APPROVED: This r

This request is authorized within the authority and responsibility of the Handgement Staff as to numbers of positions and organizational implications, if any, subject to final determination of position evaluation action by the Director of Personnal

Dates

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Chief, Management Staff

PROFESSION IN THE STREET

Orig. & 1 - Office of Personnel

2 - Office of Security

1 - Comptroller

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